

# SCOTTSDALE

SURPLUS LINES INSURANCE COMPANY

8877 North Gainey Center Drive • Scottsdale, Arizona 85258

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www.scottsdaleins.com

## Caterers and Halls General Liability Application

Applicant's Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
Location \_\_\_\_\_  
\_\_\_\_\_  
Web Site Address \_\_\_\_\_

Agency Name \_\_\_\_\_  
Agent \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
E-Mail \_\_\_\_\_  
Phone \_\_\_\_\_

**PROPOSED EFFECTIVE DATE:** From \_\_\_\_\_ To \_\_\_\_\_ 12:01 A.M., Standard Time at the address of the Applicant

**Applicant is:** ☐ Individual ☐ Corporation ☐ Partnership ☐ Joint Venture ☐ Other (Specify): \_\_\_\_\_

LIMITS OF LIABILITY REQUESTED		PREMIUMS
General Aggregate	\$	Premises/Operations
Products & Completed Operations Aggregate	\$	\$
Personal & Advertising Injury	\$	Products/Completed Operations
Each Occurrence	\$	\$
Fire Damage (any one fire)	\$	Other
Medical Expense (any one person)	\$	\$
Other Coverages, Restrictions, and/or Endorsements		Total
Deductible	\$	\$

**A. Description of operations:** \_\_\_\_\_

Number of years in business: \_\_\_\_\_

Is the applicant a booking agent or an event/party planner? ..... ☐ Yes ☐ No

**B. Payroll** \_\_\_\_\_ **Food receipts** \_\_\_\_\_

**Liquor receipts** \_\_\_\_\_ **Miscellaneous receipts** \_\_\_\_\_

**C. Give percentage breakdown in following categories:**

Parties \_\_\_\_\_% Weddings \_\_\_\_\_% Airline industry \_\_\_\_\_% Gas/Oil Rigs \_\_\_\_\_%

Meetings \_\_\_\_\_% Conventions \_\_\_\_\_% Sporting events \_\_\_\_\_% Ships \_\_\_\_\_%

**D. Does applicant have liquor liability?** ..... ☐ Yes ☐ No

If yes, indicate carrier: \_\_\_\_\_ Limits: \_\_\_\_\_

**E. Does applicant own or lease (long term) a hall?** ..... ☐ Yes ☐ No

If yes, what is square footage? \_\_\_\_\_

**F. Is there a parking area?** ..... ☐ Yes ☐ No

If yes, is area lit? ..... ☐ Yes ☐ No

- G. Does applicant provide valet parking service?**..... ☐ Yes ☐ No  
If yes, where is Garage Liability Coverage insured? \_\_\_\_\_
- H. Does applicant hire security guards?**..... ☐ Yes ☐ No  
If yes, does applicant obtain certificate of insurance or is applicant named as an additional insured? \_\_\_\_\_
- I. Total number of employees:** \_\_\_\_\_
- J. Does applicant have Workers' Compensation coverage in force?**..... ☐ Yes ☐ No
- K. Does applicant operate a limousine service for guests?** ..... ☐ Yes ☐ No  
If yes, who provides automobile liability coverage? \_\_\_\_\_
- L. Number of sandwich/catering or ice cream trucks:** \_\_\_\_\_  
Who provides automobile liability coverage? \_\_\_\_\_
- M. Where is food prepared?** ☐ Commercial kitchen ☐ Other If other, please provide complete details: \_\_\_\_\_
- N. Does applicant package and sell food under their own label?** ..... ☐ Yes ☐ No
- O. Are health department regulations followed?**..... ☐ Yes ☐ No
- P. How are dishes and linens cleaned and sanitized?** \_\_\_\_\_
- Q. Describe food storage procedures:** \_\_\_\_\_
- R. Are records kept on food suppliers?** ..... ☐ Yes ☐ No
- S. Equipment:**  
Are any of the following used?  
☐ Tents ☐ Folding chairs/tables ☐ Amusement devices  
☐ Space heaters ☐ Barricades ☐ Tiki torches/live flames  
☐ Portable restrooms ☐ Dance floors ☐ Grills (electric, gas, LPG) \_\_\_\_\_
- T. Does applicant separately rent equipment to others?**..... ☐ Yes ☐ No  
If yes, what are receipts? \_\_\_\_\_
- U. During the past three years, has any company ever cancelled, declined, or refused similar insurance to the applicant?** (Not applicable to Missouri applicants)..... ☐ Yes ☐ No  
If yes, explain: \_\_\_\_\_

**Previous Insurer and Loss History: Indicate all claims or losses (regardless of fault and whether or not insured) or occurrences that may give rise to claims for the prior three years** ☐ See loss run attached

YEAR	COMPANY	POL. NO.	PREMIUM	LOSSES PAID	LOSSES RESERVED	DESCRIPTION

SCHEDULE OF HAZARDS								
Loc. No.	Classification	Class. Code	Premium Bases: (s) Gross Sales (p) Payroll (a) Area (c) Total Cost (t) Other	Terr.	Rate		Premium	
					Prem./Ops.	Products/ Comp. Ops.	Prem./Ops.	Products/ Comp. Ops.

V. Does applicant have other business ventures for which coverage is not requested? ..... ☐ Yes ☐ No

If yes, explain and advise where insured: \_\_\_\_\_  
 \_\_\_\_\_

This application does not bind the applicant nor the Company to complete the insurance, but it is agreed that the information contained herein shall be the basis of the contract should a policy be issued.

**APPLICABLE IN THE STATE OF NEW YORK:**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**FRAUD WARNING:**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 (MUST BE OWNER, PARTNER OR OFFICER)

AGENT NAME: \_\_\_\_\_ AGENT LICENSE NUMBER: \_\_\_\_\_  
 (Applicable to Florida Agents Only.)

IOWA LICENSED AGENT: \_\_\_\_\_

NAME AND PHONE NUMBER OF INDIVIDUAL TO CONTACT FOR INSPECTION/AUDIT: \_\_\_\_\_

\_\_\_\_\_ IMPORTANT NOTICE \_\_\_\_\_  
 As part of our underwriting procedure, a routine inquiry may be made to obtain applicable information concerning character, general reputation, personal characteristics and mode of living. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided.

ANSWER ALL QUESTIONS—IF THEY DO NOT APPLY, INDICATE "NOT APPLICABLE"